



**VANCOUVER
NATIVE HEALTH
SOCIETY**

Indigenous Early Years - Cook Job Posting

JOB SUMMARY

The Cook is a full-time position working 32 hours per week at the Phil Bouvier Family Centre where VNHS operates its Indigenous Early Years (IEY) services from. The Cook's main responsibility will be to shop, plan, prepare and serve four full lunches to those accessing the PBFC, as well as healthy snacks and keeping the commercial kitchen in order. There is also the expectation that the Cook can offer some teaching supports to staff and community members around nutrition, meal planning, scratch cooking and other aspects of the role which would help support community members gain skills and knowledge.

QUALIFICATIONS

Minimum three years cooking on a commercial kitchen that served at least 60 people per day. Industry standard training and/or education in the Culinary Arts is also required. Current Food Safe Certification is a must.

KNOWLEDGE, SKILLS AND ABILITIES

The IEY cook needs:

- To be able to work independently to plan and prepare daily meals for up to 100 people (infants, toddlers, children and adults).
- To shop and menu plan within a budget ensuring meals are healthy, tasty, kid friendly and served safely.
- To provide healthy snacks for each morning the centre offers community programming (generally four mornings per week).
- To develop and maintain kitchen routines for cleaning and stock rotation to ensure the kitchen is safely and well managed.
- To supervise, train and mentor daily volunteers who assist with meal clean up and cover dishwashing duties.
- To work with the Director of Early Years and other IEY staff to plan and execute 4-6 community events/feasts throughout the year.
- To prepare and cook one lunch per month for the IEY staff meeting, in place of one of the daily lunches provided to community members

POSITION AND WAGES

This is a full-time position for 32 hours per week. The hours will be finalized with the successful candidate as they can be somewhat flexible. Generally, the position would be M-T 7 hours and Friday 4 hours. This is a BCGEU position offering \$18.10/hour, with benefits and pension after three months.

Contact Information:

Please email your current resume with cover letter to:

Indigenous Early Years, VNHS.

Email: hra@vnhs.info

Email Subject Line: Cook

Documents must be attached in PDF format. Resumes without a cover letter will not be considered.

***No phone calls please
Application deadline: Monday October 21st, 2019***

We encourage all qualified people to apply. Only those selected for an interview will be contacted.